Where do employers or recruiters log in to HireAggies?
Login HERE.

Do I need to add recruiters for them to access the event?
YES. All individuals who will be speaking with candidates should be added as “Representatives” by the Primary Contact in the event registration.

Where do I add recruiters?
On HireAggies, in the Events tab, click on the Registered button to access your registration form. This video shows where to add recruiters under the Representatives tab: https://youtu.be/rCFNM23kR2A

Will recruiters that I register receive an email to set up their accounts?
Registered recruiters should receive an email with instructions for setting up their HireAggies accounts. The email also includes a how-to video on using our virtual career fairs.

Why haven’t my recruiters received an email to set up their accounts?
Sometimes there is a delay with the email being automatically sent. If that occurs, recruiters can still login to HireAggies (username is email address entered by primary contact) and select “forgot password” OR contact the Career Center at cc_employers@tamu.edu and an email can be sent manually.

Must I provide a link for recruiters to conduct 1:1 chats?
YES. Each recruiter must have a Zoom or other virtual chat link posted under “Meeting Instructions” in his/her profile.

How should my recruiters’ access HireAggies on the day of event?
Login HERE.
Recruiters will login with username (email address that was entered by the primary contact) and password (established when setting up their HireAggies account).

Instructions for what to do on the day of the event:
https://www.youtube.com/watch?v=JCRxcOO489M

Is it possible to get a list of candidates and their resumes before the event?
Yes, view this video to learn how to easily download a list to Excel:
https://www.youtube.com/watch?v=mMeJTwOQYOw

How do I view students who have registered?
View this video to learn how to view and filter students who have RSVP’d to the career fair:
https://www.youtube.com/watch?v=mMeJTwOQYOw
How do we create/see a schedule?
There is no schedule in Symplicity. It works similar to a face-to-face career fair where students stand in line waiting to speak to a recruiter.

How does the student queue (line) work?
Students can select “join queue” when visiting your booth. The queue works on a first-come, first-serve basis. Much like a face-to-face fair, you cannot skip down the queue but must select to speak with the first candidate in the list. Recruiters are able to view candidates’ resumes before, during and after chats.

How will we know when time is up for 1:1 chats?
An alert will appear on your screen when time is about to expire. However, you can choose to extend the conversation for as long as desired. The timer is simply a tool to keep you on track and to make sure that candidates are not waiting too long in your queue.

Who do I contact if I am having trouble logging in to my HireAggies account?
Email cc_employers@tamu.edu.

Why does my fair registration say “pending?”
Registrations are pending for one of two reasons:
1) payment has not been submitted via TAMU Marketplace; OR
2) any change or addition has been made to the event registration.
Registrations are reviewed and approved several times daily.